



## Speaker Content Form

<b>Name:</b>	<b>Company:</b>	<b>Date:</b>
<b>Phone:</b>	<b>Alternate Phone:</b>	<b>Fax:</b>
<b>Email:</b>	<b>Website:</b>	
<b>Condensed Biography</b> (1-2 Short Sentences For Advertising Purposes) <b>&amp; Full Biography</b> (Paragraph To Be Placed In Handouts):		
<b>Event Title:</b>		
<b>Event Summary:</b> (Please Include A 3-5 Sentence Summary Of The Event)		
<b>Anticipated Date of Event:</b>	<b>Total Time Allotted For Session:</b>	<b>Time Allotted For Q&amp;A:</b>
<b>Audio Visual (AV) Needs:</b>	<input type="checkbox"/> <b>PowerPoint</b>	<input type="checkbox"/> <b>Projector</b>
		<input type="checkbox"/> <b>Microphone</b>
<b>Is There An Action You Would Like The Attendees To Take At The Completion Of Your Session?</b>		
<b>Are There Any Promotional Items/Services For Attendees?</b>		
<b>Class Objectives (Provide At Least 3)</b>		
At The End Of The Event, Attendees Will Gain What? how Will Attendees Benefit From This Session?		
1.		
2.		
3.		
4.		
5.		

\*Please bring handouts for attendees to take notes.

\*Please complete form and return it via email to nextagerealtycolorado@gmail.com or fax it to 303-395-1544.